

**Tennessee Medical Laboratory Board Meeting
January 2016
Minutes**

Date: January 21, 2016

Time 09:00 AM CST

Location: Tennessee Department of Health
Division of Health Licensure and Regulation
Metro Center Complex, Iris Room, Ground Floor
665 Mainstream Drive
Nashville, TN 37243

Members Present: Cheryl Arnott, S.A.-Cytotechnologist, Board Chair
Patti J. Walton, Hospital/Lab Manager/Adm. Dir, Vice-Chair
Kathleen Kenwright, Medical Technologist, Educator
Carla M. Davis, MD, Pathologist
Tereyo M. Cox, Medical Technologist, General
Mark A. Calarco, DO Independent Lab Manager/Administrator
Michael Johnson, Medical Technologist Generalist
Gaye G. Jolly, MT Hospital Administrator Representative

Members Absent: Stephanie Dolsen, Medical Technologist, Supervisor, Vice Chair
Jason S. Nolan, MD, Pathologist Non Educator
Royce Joyner, MD, Pathologist Educator
Michael J. Wright-Citizen Representative

VACANT: Non-Pathologist Physician

Staff Present: Lynda S. England, Medical Technologist Consultant, Director, TMLB
Nina V. Smith, Medical Technologist Consultant TMLB
Devin Wells, Deputy General Counsel, Office of General Counsel
Julia Daniels, Medical Technologist Consultant/ Surveyor, East Tennessee Regional Office
Taylor Carpenter, Medical Technologist Consultant/Surveyor, East Tennessee Regional Office
Richard Carroll, Medical Technologist Consultant/Surveyor, Middle Tennessee Regional Office
Angie Sneed, Medical Technologist Consultant/Surveyor, Middle Tennessee Regional Office
Mary Hamblen, Medical Technologist Consultant/Surveyor, West Tennessee Regional Office
Karon Hathcoat, Medical Technologist Consultant/ Surveyor, West Tennessee Regional Office

Staff Absent:

CLIA Manager/Representative:

Presiding Officer: Cheryl Arnott, S.A.-Cytotechnologist, Chairman

Call To Order: The meeting was called to order at 9:05 am CST by Board Chair Cheryl Arnott.

Introductions of Board Members: Board members and staff made their introductions to the record.
New Board Member:
Gaye G. Jolly, MT Hospital Administrator Representative

Introductions of Staff: Nina V. Smith BS MT(ASCP)
Board Consultant Middle TN Regional Office

Quorum: Seven members of the Board were present which constituted a quorum.

Approve Minutes:

P & E Committee Meeting A motion to approve the October 14, 2015 Personnel & Education Committee minutes was made by: **Ms. Walton**
Second: Dr. Davis
Committee Minutes: Approved.

Full Board Meeting A motion to approve the October 15, 2015, Board meeting minutes was made by: **Mr. Johnson**
Second: Ms. Kenwright
Board Minutes: Approved.

Board Reports:

Ratification of Initial Determinations of the P&E Committee Meeting: Ms. Kenwright reported the actions of the Board’s Personnel & Education Committee meeting, January 20, 2016.
Motion to ratify Committee actions: **Ms. Walton**
Second: Mr. Johnson
Report ratified as presented.

Contested Cases No Contested Cases were presented.

Consent, Agreed, Compliance Orders & Letters of Reprimand

Consent Orders

Melanie K. Smith
Nashville, TN 37210
Medical Laboratory Technician
Continuing Education Violation
Medical Laboratory Technician
License #7963

Ms. Smith was not present for the review and discussion. Ms. Smith was assessed \$480.00 civil penalty and thirty-four (34) continuing education clock-hours for violation of the Rules and Regulations Governing Medical Laboratory Personnel 1200-06-01.12(1) during a board meeting held on February 10, 2013. These actions were taken pursuant to a CE-audit for the calendar years of 2009-2010 relative to medical laboratory personnel and subsequent failure to honor the Board’s policy on continuing education adopted 15th of April 2010.

Ms. Smith did not complete the thirty-four (34) hours of continuing education and did not comply at all with the Board’s disciplinary order.

Per Ms. Dorroh, if an individual owes the State money and has not complied with disciplinary measures and has not paid all required disciplinary fees, these files are ultimately forwarded to the Attorney General’s office for collection of monies.

A compromise payment of \$250.00 was sent by Ms. Smith along with a promise to retire her license. Ms. Smith agreed also to retire her license which is actually currently expired.

Board members must agree with these activities because they initiated the disciplinary measures.

After discussion, board members decided not to accept the attorney general’s partial payment plan agreement and the lack of the thirty-four (34) hours of required CME’s.

Motion: Not to accept neither half-payment of fine (civil penalty) nor lack of continuing education penalty requirements.

Motion: Ms. Kenwright

Second: Ms. Walton

Motion: Approved.

Agreed Orders

No Agreed Orders were presented

Compliance Orders

No Compliance Orders were presented

Letters of Reprimand

No Letters of Reprimand were presented

Presentations to the Board:

Tennessee Professional

Ms. England gave the report in the absence of Mr. Mike Harkreader, Executive Director of TNPAP.

**Peer Assistance Program
(TNPAP):**

The statistical report for October 01, 2015 to December 31, 2015 was presented to board members with zero (0) individuals being monitored. There were zero (0) referrals. No activity of record was noted on this report during the past three months.

Move to accept the TN PAP report: **Ms. Kenwright**
Second: **Dr. Calarco**
Report accepted as presented.

Note: Review of TNPAP materials via internet counts as clock hours toward continuing education credits. A certificate of completion documenting review of these materials can be completed at the end of the internet session. Internet site: www.TNPAP.org

Financial Report

The financial report had not changed from the October meeting and because there were no changes noted within the report, the document was accepted as presented during the October 2015 quarterly meeting.

Motion: Mr. Johnson
Second: Ms. Kenwright
Report accepted as presented with no changes.

**Investigations Report
Nichelle Dorroh
Presentation/Discussion**

The investigations report was accepted as presented by Ms. Dorroh. There was one (1) complaint and are currently monitoring four (4) individuals. There were no questions or requests concerning the information presented.

Motion To Accept Report: Ms. Kenwright
Second: Ms. Walton
Report accepted.

Compliance Orders

There were no compliance orders discussed during the meeting.

Discuss, review, take action, if needed, regarding but not limited to:

Ratifications: The following items were presented to board members for ratification per staff, state surveyor or facility request:

Consider Rule Making for 1200-06-01-.1(22) and 1200-06-03-.08(d) (5) relative to pathologists reading slides/location of diagnosis.

This topic was tabled pending the formulation of an advisory task force at a later date. The delay caused by a lack of staff to afford maximum time and effort toward the discussion and dissemination of materials necessary for a complete review.

Motion: Ms. Kenwright
Second: Ms. Dolsen

**American Esoteric Laboratories
Memphis, TN**

Approved: To table until further notice.

This discussion was a hold-over from the October 2015 meeting pending review of CLIA interpretation as to whether a different CLIA number was necessary for the addition of a CBC analyzer to a different floor in the same building because of the difference in actual locations (1st & 3rd floors) where the tests (CBC's) are performed. CLIA determined that because the laboratory was already certified and the certified laboratory owned the equipment, provided the employees, and completed all analytic measures surrounding the testing events, the same CLIA number could be utilized for both sites. After discussion board members agreed and no state license was necessary.

Motion: Dr. Calarco

Second: Dr. Davis

Approved:

Discuss QC Measures 1200-06-03-.09 in regards to CLIA IQCP January 01, 2016 implementation

Per previous board discussion the review of CLIA/IQCP was tabled until the April 21, 2016 meeting.

Discuss exemption of all laboratory personnel working in Dept. of Health Laboratory Services Divisions

**Representatives: Dr. Richard Steece,
Lab Director
TDH Lab Services**

**Dr. David Regen,
Chief Medical Officer,
TDH**

This discussion concerned the ongoing problems with the Dept. of Health's Laboratory Services Divisions in middle, east and west areas of the state having problems in obtaining qualified personnel to employ in their laboratory and the difficulties in providing adequate staff for the analysis of tests submitted to this public health lab.

These circumstances culminated in a request put before board members to exempt personnel working in these clinical public health laboratories from licensure under 1200-06-01.

A few suggestions were offered by board members and board consultants:

1-There is a viable source personnel at the medical laboratory technician level that are state licensed who could perform some of the laboratory procedures offered by these facilities.

2-A suggestion to have DOH-HR Division reclassify the current "microbiologist certified" personnel category in use to the more general "technologist, technician, special analyst" category to make the positions more 'employee recognizable" to possible candidates.

3-It was noted that other states do not have the same licensure restrictions as does Tennessee and perhaps review of those qualifications could be assimilated for the public health lab environment relief in obtaining adequate staff.

4-Problems also exist in the difference in the pay scale for state employees relative to hospital and independent lab environments.

5-It was noted that most of the testing performed is not esoteric in nature but tests found in other clinical laboratories licensed by this board.

6-It was suggested that the laboratory could actually implement a training program for medical laboratory technologists as one pathway for licensure in Tennessee.

After discussion board members determined that at this time nothing could be done to immediately satisfy this request without a change in rules and regulations and/or statute changes.

Counsel suggested T.C.A. 68-29-105-8 relative to public health agencies and licensure and the possibility of issuing a policy to assist with this issue.

Board members suggested a review of salary and a push to make the available job openings subject to public review.

No action was taken on this matter during this meeting pending implementation of board suggestions for improvement of the personnel issue at this public health laboratory.

Board members suggested a proposal from the state lab for who, what and where an individual would work and explore all options for what exactly is needed for compliance with board regulations.

Dr. Steece will return to the board with additional documentation on the exploration of the shortage of personnel in this facility.

Motion to table discussion for further input.

Motion: Dr. Davis

Second: Ms. Walton

Motion: Approved.

There was no time or date set for further review.

Discuss BinaxNOW test kit for malaria and associated difficulties with QC/Verification Processes

**Representatives: Dr. Richard Steece,
Lab Director
TDH Lab Services**

**Dr. David Regen,
Chief Medical Officer
TDH**

Dr. Steece told board members he would like to withdraw this agenda item at this time.

No action taken

Ratifications: The following items were presented to board members for ratification per staff, state surveyor or facility request:

Exemptions for point of care testing procedures (POCT) in a licensed Facility

1: **Methodist University Hospital
1265 Union Avenue
Memphis, TN 38104**

This facility made a decision to not implement the hematology analyzer QBC Star and not seek approval for a point of care exemption as originally presented during the October 2015 meeting.

The facility decided not to implement the Bio-Containment area at this time and to seek other measures for testing possible indicated Ebola-type patients.

No further board action taken on this matter.

2: **North Knoxville Medical Center
7565 Dannaher Drive
Powell, TN 37849**

This request was for Licensed Registered Nurses (RN's) to perform and report oxyhemoglobin testing procedures in the Cath Lab utilizing the AvoxiMeter instrument and methodology.

Facility requested to table to April 21, 2016 meeting.

3. **Three Rivers Hospital
451 Hwy 135
Waverly TN 37185**

This facility request was for Licensed Respiratory Therapists in the Respiratory Care Department to perform and report blood gas analyses utilizing the Gem Premier 3000 instrument throughout the facility.

Motion to approve exemption: Dr. Davis

Second: Ms. Walton

Exemption Request: Approved.

4. **TriStar StoneCrest Medical Center
200 StoneCrest Blvd.
Smyrna, TN 37167**

Board members review this exemption request to permit Registered Nurses (RN's) and Registered Cardiovascular Techs to perform and report O₂ saturation, oxygen content and total hemoglobin analyses in the Cath Lab utilizing the Avoximeter 1000E instrument and methodology.

Motion to approve: Ms. Walton

Second: Dr. Calarco

Exemption Request: Approved.

**6. Baroness Erlanger Hospital
975 East Third Street
Chattanooga, TN 37403-2147**

The following exemption requests were reviewed by the board:

1-permits Nurse Practitioners (holding APN Certification) and Licensed Midwives to perform and report wet mount preparations with KOH or saline on patients in the Emergency Department for Obstetrics.

Motion to approve: Ms. Walton

Second: Ms. Kenwright

Exemption: Approved.

2-permits Nurse Practitioners (holding APN Certification) and Licensed Midwives to perform and report fern testing in the Emergency Department for Obstetrics.

Motion: Ms. Kenwright

Second: Dr. Davis

Exemption Request: Approved.

**7. Erlanger East Laboratory
1755 Gun Barrel Road #101
Chattanooga, TN 37421**

The following exemption requests were reviewed by board members:

1-to permit Nurse Practitioners (holding APN Certification) and Licensed Midwives to perform and report wet mount preparations with KOH or saline on patients in the Labor & Delivery (L&D) Triage Unit.

Motion: Mr. Johnson

Second: Ms. Cox

Exemption Request: Approved.

2-to permit Nurse Practitioners (holding APN Certification) and Licensed Midwives to perform and report fern testing procedures in the Labor & Delivery (L&D) Triage Units of this facility.

Motion: Ms. Kenwright

Second: Mr. Johnson

Exemption Request: Approved.

**8. Region One Health Medical
Center
877 Jefferson Avenue
Memphis, TN 38103-2807**

This exemption request was to permit License Midwives (APN certified) to perform and report KOH, Rapid Trichomonas, and Vaginal Wet Prep analyses in the OB/GYN Clinic. Tests will be performed under the supervision of the Clinic physicians.

Motion: Ms. Kenwright

Second: Dr. Calarco

Exemption Request: Approved

Exemption for Rapid Trichomonas Testing (Midwives):

Motion: Dr. Davis
Second: Ms. Walton
Exemption Request: Approved.

Exemption for Wet Preps (Midwives)

Motion: Ms. Kenwright
Second: Ms. Cox
Exemption Request: Approved.

Exemption for KOH analyses.

9 Rhea Medical Center
9400 Rhea County Hwy
Dayton, TN 37321

This facility exemption requested was to permit Licensed Certified Respiratory Therapists (ABG Endorsed) to perform and report pO₂, pCO₂, pH, BE, HCO₃, tCO₂, and O₂% in the Emergency Department and Med/Surg. Units utilizing the ABL-80.

Motion: Mr. Johnson
Second: Dr. Davis
Exemption Request: Approved.

Direct more than three (3)
Laboratories

1 Meiklejohn McKenzie, D.O.
Cookeville, TN 38501

Dr. McKenzie appeared before the board to request approval to direct a fourth (4th) laboratory in Tennessee: Cumberland River Hospital -Celina, TN.

Dr. McKenzie currently directs the following laboratories in Tennessee:

- 1-Community Pathology Laboratory-Cookeville, TN 38501
- 2-Lab Plus, LLC/St. Thomas DeKalb Hospital-Smithville, TN 37166
- 3-Lab Plus LLC/St. Thomas Stones River Hospital-Woodbury, TN 37190

Review of the request by members produced a decision in the affirmative.

Motion: Dr. Calarco
Second: Dr. Davis
Request: Approved.

2 James C. Mixon, M.D.
Nashville, TN 37236

Dr. Mixon appeared before the board to request approval to direct five facilities with licenses issued by this board. Two (2) of the facility licenses, in addition to the laboratory operations, involve point of care arenas at the same location as the laboratory.

The facilities are:

- 1-LabPlus LLC @ St. Thomas Midtown-Nashville, TN 37236 #2170
- 2-St. Thomas Midtown POCT-Nashville, TN 37236 #4322
- 3-LabPlus LLC @ St. Thomas. West-Nashville, TN 37205 #2027
- 4-St. Thomas West POCT-Nashville, TN 37205
- 5-NeoGenomics Laboratories-Nashville, TN 37211 #4061

Motion To Approve: Mr. Johnson
Second: Ms. Walton
Request: Approved for Dr. Mixon to direct a 5th laboratory.
Abstain: Dr. Davis

RECEIVE REPORTS AND /OR REQUESTS:

Board Director's Report

Ms. England gave the board director's report for the quarter October 01, 2015 thru December 31, 2015. The report included a statistical report of activities of licensure for personnel and laboratory facilities.

Motion to accept Director's report: Ms. Kenwright
Second: Mr. Johnson
Report accepted.
(Copy of report is on file in the Administrative Office)

REINSTATEMENT OF LICENSES

Nothing to present

ADDITIONS/DELETIONS TO THE BOARD'S WAIVED TEST LIST

Carolyn Wester MD MPH
Medical Director
HIV, STD & Viral Hepatitis
TN Dept. of Health
Nashville, TN 37243

Dr. Wester appeared before the board to request the OraSure® Rapid HCV Antibody Test Kit (Hepatitis C-screen) to be added to the waived screening test procedure events for Tennessee.

The addition of this test to the menu will be **only** for this department of health agency, and those designees authorized by the HIV, STD & Viral Hepatitis division. Note: continued regulatory requirements are in order per Rule 1200-06-03-16-17, Rules Governing Medical Laboratories, and must be followed during all testing operations.

Motion: Ms. Walton
Second: Mr. Johnson
Approved.

LEGISLATIVE UPDATE

Public notice information from the 2016 legislative session was included in the report by Devin Wells, Board Council.

Office of General Counsel's Report: Mr. Devin Wells

Three (3) open cases are currently at the Office of General Counsel.

The Personnel & Education Committee's rules re-write are currently undergoing internal review.

Litigation:

HB1800

Hospitals and Health care Facilities: As introduced, permits certain persons with a master's or bachelor's degrees to serve as a medical laboratory director for hospitals with 30 beds or fewer. Amends TCA Title 68 Chapter 29

**Review/Discuss Approval
Licensure of Medical Laboratory
Director**

**Motion: Dr. Calarco
Second: Ms. Kenwright
Report: Accepted As Presented.**

**Gerald T. Van Horn III Ph.D.
White Bluff, TN 37187
Director: Microbiology**

Dr. Van Horn appeared before the board to answer questions concerning the directorship of a microbiology laboratory. He has a PhD from the University of Pittsburgh in Biochemistry and Molecular Genetics and is boarded by the American Board of Medical Microbiology (ABMM).

**Motion: Dr. Davis
Second: Dr. Calarco
Approved.**

**Robert B. Dixon, PhD
Charlotte, NC 28226
Director: Clinical Chemistry**

Dr. Dixon was present to answer questions from board members, seeking licensure as a laboratory director in clinical chemistry. He obtained his PhD from North Carolina State University and is currently boarded by the American Board of Bioanalysis (ABB) - (HCLD) in Chemistry and NRCC in Toxicology and Chemistry.

**Motion: Dr. Calarco
Second: Ms. Kenwright
Approved.**

**Annette L. Meredith, PhD
Saddle Brook, NJ 07663
Director: Molecular Diagnostics**

Dr. Meredith appeared before the board to request licensure as a laboratory director in molecular diagnostics.

She possessed a PhD from the university of Illinois as well as Fellowship with Harvard University Medical School in Cytogenetics and Molecular Genetics and is currently boarded by the American Board of Medical Genetics and Genomics.

**Motion: Dr. Calarco
Second: Dr. Davis
Approved.**

Feng Xian, PhD
Signal Mountain, TN 37377
Director: Clinical Chemistry

Dr. Xian appeared before the board seeking to be licensed as a laboratory director in the specialty of clinical chemistry. He possesses a PhD from Florida State University in Chemistry and is boarded by the National Registry of Clinical Chemists (NRCC).

Motion: Dr. Calarco
Second: Mr. Johnson
Approved.

Matthew T. Hardison, PhD
Brentwood, TN 37027
Director: Molecular Diagnostics

Dr. Hardison appeared before board members to seek licensure as a medical laboratory director in the specialty of molecular diagnostics. He obtained his PhD from the University of Alabama at Birmingham and is currently boarded by the American Board of Medical Genetics and Genomics.

Motion: Dr. Calarco
Second: Ms. Kenwright
Approved.

Adayabalam S. Balajee, Ph.D.
Oak Ridge, TN 37830
Director: Cytogenetics Biodosimetry Laboratory

Dr. Balajee appeared before the board to request approval of a director's license. He has a PhD from Banaras Hindu University-India and was trained at the National Institute on Aging NIH in molecular genetics and was did a post-doctoral fellowship in the Department of Radiation Genetics & Chemical Mutagenesis State University-Netherlands.

There is currently no boarding for this discipline.

Motion: Dr. Davis
Second: Dr. Calarco
Approved.

Regional Surveyors Reports

Complaint Investigations and proficiency testing (East, West and Middle TN)

ETRO Report
Julia Daniels
Taylor Carpenter

East TN Regional Office: Taylor Carpenter for the fourth quarter of 2015, (October-December 2015).

Unsatisfactory/ Unsuccessful Proficiency Testing: One (1)
Analyte: RhO Group; Acceptable plan of correction to surveyor.

Complaint Investigations: Zero (0)

MTRO Report
Richard Carroll
Angie Sneed

Middle TN Regional Office: Richard Carroll for the fourth quarter of 2015, (October-December 2015).

Unsatisfactory/Unsuccessful Proficiency Testing: Four (4)
(Plans of Correction Pending)

Zero (0) Complaint Investigations: Zero (0)

WTRO Report
Mary Hamblen

West TN Regional Office: Mary Hamblen for the fourth quarter of 2015, (October-December 2015).

Unsatisfactory/Unsuccessful Proficiency Testing: One (1)

Complaint Investigations: Zero (0)

Move to accept reports :Mr. Johnson

Second: Ms. Walton

Reports accepted as presented.

Board Ratification of Laboratory Initial License:

BioReference Laboratories, Inc.
@Namaste OB/GYN
159 Omni Drive #1
McMinnville, TN 37110

Medical Director: Rajendra Persad, M.D.
Anatomic/Clinical Pathology
Pathology-Hematology

Specialties: Collection Station

Surveyor: Richard Carroll, MT
Consultant 2/Surveyor MTRO

Motion to approve license: Ms. Kenwright

Second: Dr. Calarco

License Approved.

Memphis Pathology Laboratory
d/b/a American Esoteric
Laboratory-Bartlett
2996 Kate Bond Suite 100-A
Bartlett, TN 38133

Medical Director: Jess G. Evans, PhD
Director General (HCLD)

Specialties: Clinical Chemistry, Hematology, Urinalysis

Surveyor: Mary J. Hamblen, MT
Consultant 2/Surveyor WTRO

**Motion: Ms. Kenwright
Second: Dr. Davis
License Approved.**

**Advanced Breath Diagnostics LLC
d/b/a Carin Diagnostics
105 West Park Drive Ste 150
Nashville, TN 37027**

Medical Director: Stanley Konopka, PhD
Director Chemistry

Specialties: Pregnancy Test (HCG) Serum
Breath Testing (CO²)*

Surveyor: Angie Sneed, MT
Consultant 1/Surveyor MTRO

**Motion: Dr. Calarco
Second: Dr. Davis
License Approved.
*FDA approved 04/2015**

**Labtox, LLC
1181 General George Patton Drive
104
Franklin, TN 37067**

Medical Director: Richard Knapp, MD
Anatomic/Clinical Pathology

Specialties: Hematology, General
Immunology, Clinical Chemistry,
Toxicology

Surveyor: Richard Carroll, MT
Consultant 2/MTRO

**Motion: Ms. Kenwright
Second: Ms. Walton
License Approved.**

**Crestar Labs, LLC
2001 Campbell Station Parkway
Suite C-2
Spring Hill, TN 37174**

Medical Director Marc J. Rumpler , PhD
Director: Toxicology

Specialties: Toxicology, Molecular
Diagnostics

Surveyor: Richard Carroll, MT
Consultant 2/MTRO

Motion: Dr. Davis
Second: Ms. Walton
License Approved. Esoteric Laboratory

UTMG Pathology, LLC
877 Jefferson Avenue
Chandler Bldg. 4th & 7th Floors
Memphis, TN 38103

Medical Director: Leslie Lopez-Calderon, MD
Anatomic Pathology
Cytopathology

Specialties: Pathology

Surveyor: Karon Hathcoat, MT
Consultant 1/WTRO

Motion: Mr. Johnson
Second: Ms. Cox
License Approved.

Clarification of questions submitted to director:

OTHER BUSINESS:

Item 1

**Per Surveyor Request for
Board Review**

Julia Daniels, MT
Consultant 2/ETRO

Ms. Daniels asked board members to review the following applications for collection stations. Upon on-site review of these two (2) applications for licensure, it was questionable as to whether or not testing was being performed at these sites.

Advanced Laboratory Services
988 W. Hwy 25-70
Newport, TN 37821
&
Advanced Laboratory Services
165 Payne Road
Mosheim, TN 37181

Representatives from these two locations were present to respond to questions from board members concerning testing procedures specifically with the Discover Multi-Panel Drug Test Cup and other procedures. The representatives responded that absolutely no testing procedures were performed in the location designated to be the collection stations.

Board members determined that if no testing procedures were performed in these areas; collection station licenses could be issued at the April 21, 2016 board meeting. 1200-06-03-.18(1)
No other action taken on this matter.

Election of Officers January 2016-January 2017

Personnel & Education Chair Ms. Arnott nominated Ms. Kenwright to serve as chair of the personnel & education committee.

Motion: Dr. Calarco
Second: Ms. Walton
Ms. Kenwright approved for another term as chair.

Board Chair Ms. Kenwright nominated Ms. Arnott to serve as chair of the board.

Motion: Dr. Calarco
Seconded: Ms. Walton.

Board Vice-Chair Ms. Kenwright nominated Ms. Walton for serve as vice-chair of the board.

Motion: Dr. Calarco
Second: Ms. Arnott

Approved.

Statement of Next Meeting The next Board Meeting will be April 21, 2016, and will begin at 9AM CDT in the Iris Conference Rood, Ground Floor, MetroCenter Complex, 665 Mainstream Drive, Nashville, TN 37243

Record of Adjournment With no further business to discuss, the meeting was adjourned at 2:45 PM CST on a motion properly presented by Ms. Kenwright and seconded by Dr. Calarco.
The motion to adjourn was approved.